New Reaching Home Reporting Requirements

Project Details Reports

Communities are encouraged to use the Project Details Excel Template Data Collection tool to collect information and data.

Eligible Activity Areas and Funding Allocation Information	
Main Activity & Sub-Activity Area	**Allocation**
Housing ❑ Housing Placement ❑ Emergency Housing Funding ❑ Housing Set-up ❑ **COVID-19 Temporary Accommodations**	❑ Amount of funding allocated towards each sub-activity area
Prevention and Shelter Diversion Services (Core and Secondary Services)	❑ Amount of funding allocated towards the activity area
COVID-19 Health and Medical Services	❑ Amount of funding allocated towards the activity area
Client Support Services ❑ Economic Integration Services • Income Assistance • Employment Assistance • Education Assistance • Job-Training Assistance ❑ Social and Community Integration Services ❑ Clinical and Treatment Services ❑ Basic Needs Services	❑ Amount of funding allocated towards each sub-activity area
Capital Investments ❑ Emergency shelter, transitional housing, permanent supportive housing and non-residential facilities • Increased capacity (additional spaces) • Renovations/Additions/Repairs to Existing Facilities • Developing New Facilities • Operational Equipment and Supplies	❑ Amount of funding allocated towards each sub-activity area ❑ Number of new spaces expected to be added (as a result of additional beds)

Project Details Reports (Continued)

Target Population Information	
Target Populations & Client Characteristics	**Categories (if applicable)**
Gender	❑ Male ❑ Female ❑ Gender Diverse
People with Mental Disabilities	
People with Addictions	
People who Identify as LGBTQ2	
People with Disabilities	
People Fleeing Domestic Violence	❑ Women ❑ Women and Children ❑ Men ❑ Gender Diverse
People Exiting Public Institutions	❑ Children's Institution/Group Home/Foster Care ❑ Corrections Facility ❑ Medical/Mental Health Institution
COVID-19 Emergency Response	❑ Yes ❑ No
Official Language Minority Community	❑ Yes ❑ No
People Experiencing Chronic Homelessness	
Indigenous Peoples	
Immigrants	
Refugees/Refugee Claimants	
Veterans	
Families	
Children (aged 0-11)	
Youth	❑ Aged 12-14 ❑ Aged 15-17 ❑ Aged 18-24 ❑ Aged 25-30
Adults (aged 31-64)	
Seniors (aged 65+)	
No Specific Target Population	

Annual Results Reporting

Not all Reaching Home eligible activity areas require results data to be collected and reported at the end of each fiscal reporting period. The table below identifies which activities or sub-activities have outcomes to report on, and what data are required to be collected and reported.

Program Officers and Services Providers and encouraged to use the Annual Results Excel Template Data Collection tool to collect information and data.

Activity Area	Indicator	Data Collected
Housing	COVID-19 Temporary Accommodations	❑ Number of instances of placements into temporary accommodations as part of the response to COVID-19 ❑ Number of new temporary accommodations available in the community (as a result of additional beds, cots, mats etc.) in response to COVID-19

	Housing Placement	❑ Number of people placed into housing
		❑ Number of instances of housing placement
		❑ Number of days it took to place an individual into housing
		Data collected at 12 months following housing placement:
		    o Number of people who did not remain housed at 12 months
		       - Reasons for not remaining housed
		    o Number of people who successfully exited at or before 12 months
		    o Number of people who are still housed at 12 months and still require supports
		    o Number of people who were housed two or more times within 12 months
		       - Reasons for being rehoused

	Emergency Housing Funding	❑ Number of people who benefited from an Emergency Housing Funding service ❑ Number of instances of Emergency Housing Funding service
	Housing Set-up	**N/A**

Prevention and Shelter Diversion Services	Core Services	❑ Number of people who benefited from a Core Service
		❑ Number of instances of Core Services
		Data collected at 3 months following a Core Services:
		    o Number of people (of those reached) that remained housed at 3 months
		    o Number of people (of those reached) that did not remain housed at 3 months
		       ▪ Reasons for not remaining housed

	Secondary Services	**Qualitative Summary**

Activity Area	Indicator	Data Collected
Health and Medical Services	Health and Medical Services	N/A
Client Support Services	Economic Integration Services	- Number of people who began receiving income assistance - Number of instances of income assistance services provided - Number of people who began new employment - Number of instances of employment assistance services provided - Number of people who began an education program - Number of instances of changes in education provided - Number of people who began a job-training program - Number of instances of job-training services provided
	Social and Community Integration	- Number of people who participated in Social and Community Integration activities - Number of instances of Social and Community Integration services
	Clinical and Treatment Services	N/A
	Basic Needs Services	N/A
Capital Investments	Increased Capacity	Number of New Spaces available in the community (as a result of additional beds)

Demographic data are required for each of the following Annual Results indicators:

Activity Area	Indicator	Data Collected
Housing	Housing Placements	❑ **Gender** 　o Male 　o Female 　o Gender Diverse ❑ **Age** 　o Children (aged 0-11) 　o Youth (aged: 12-14, 15-17, 18-24, 25-30) 　o Adults (aged 31-64) 　o Seniors (aged 65+) ❑ Indigenous Peoples
Prevention and Shelter Diversion	Core Services	
Client Support Services	Economic Integration Services - Income assistance - Employment assistance - Education assistance - Job-Training assistance	❑ People with Disabilities and people with Mental Disabilities ❑ Immigrants ❑ Refugees/Refugee Claimants ❑ Veterans